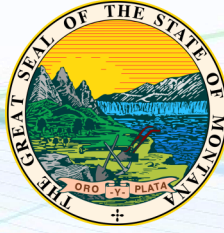


Montana



NEW employers in Montana, complete steps 1-3 below

EXISTING employers in Montana, complete step 3 only

1. Register for State Withholding Tax

Visit <https://tap.dor.mt.gov>. Under the “Businesses” tab, click “Register for a New Tax Account” and follow all prompts. Allow 3-5 days for processing your registration. For further questions, call 406-444-6900.

2. Register for Unemployment Insurance

Visit <https://uieservices.mt.gov>. Click on “Register a New UI Account” and follow all prompts. You should receive your account number within 7 days after applying online. For further questions, call 406-444-3834.

3. Provide Tax ID numbers and applicable rates to Payroll City

- ✓ Submit your Withholding ID
- ✓ Submit your Unemployment ID and rate