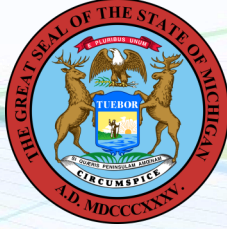


Michigan



NEW employers in Michigan, complete steps 1-3 below

EXISTING employers in Michigan, complete step 3 only

1. Register for State Withholding Tax

Visit <https://mto.treasury.michigan.gov>. Click "Create My User Profile" and follow all instructions. eRegistration is authenticated within 10-15 minutes of application submission. For further questions, call the Registration Unit at 517-636-6925.

2. Register for Unemployment Insurance

Visit <https://miwam.unemployment.state.mi.us/mip/ereg>. Click "Start eRegistration" tab to begin and follow all prompts. Return in 2-3 business days to check the status of your application. For further questions, call 855-484-2636.

3. Provide Tax ID numbers and applicable rates to Payroll City

- ✓ Submit your Withholding ID
- ✓ Submit your Unemployment ID and rate