

# Maine



**NEW** employers in Maine, complete steps 1-3 below

**EXISTING** employers in Maine, complete step 3 only

## 1. Register for State Withholding Tax

Visit <https://revenue.maine.gov>. Under the "Business" category, click "Register a Business", then click "Register a Business" and follow all prompts. For further questions, call 207-624-9784.

## 2. Register for Unemployment Insurance

Visit <https://assist.reemploye.maine.gov/ep/landing>. Click on "Register a New Business" and follow the prompts. You should receive your ID numbers and applicable rates within 5-7 days of applying. For further questions, call 207-621-5120.

## 3. Provide Tax ID numbers and applicable rates to Payroll City

- ✓ Submit your Withholding ID
- ✓ Submit your Unemployment ID and rate