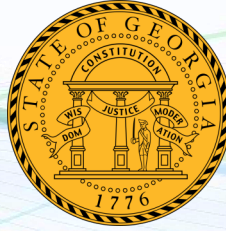# Georgia

NEW employers in Georgia, complete steps 1-3 below

EXISTING employers in Georgia, complete step 3 only

1. **Register for State Withholding Tax**

   Register with the Georgia Department of Revenue at https://gtc.dor.ga.gov. Under the Registration category, click "Register a new Georgia Business" and complete the registration process. Once you have followed through the prompts and are registered, you should receive your number instantly. For more information, call 877-423-6711.

2. **Register for Unemployment Insurance**

   Register online with the Georgia Department of Labor at https://www.dol.state.ga.us/Access/Service/LogonDOL1. Begin registration for your account towards the bottom of the page and follow all the prompts. You should receive your number immediately after your online registration.

3. **Provide Tax ID numbers and applicable rates to Payroll City**

   ✓ Submit your Withholding ID
   ✓ Submit your Unemployment ID and rate