

# Alaska



**NEW** employers in Alaska, complete steps 1-3 below

**EXISTING** employers in Alaska, complete step 3 only

## 1. Register for State Withholding Tax

Alaska does not collect Withholding Tax.

## 2. Register for your Unemployment Insurance

Visit <https://my.alaska.gov/NewAccount.aspx> to register for your unemployment ID. New Employers will receive an unemployment tax rate after you have registered with the Alaska Department of Labor and Workforce Development. You should receive a confirmation of the number in 5-7 days via email, followed by a letter in the mail. For further questions, call 907-465-2757 or 888-448-3527.

## 3. Provide Tax ID numbers and applicable rates to Payroll City

- ✓ Submit your Unemployment ID and rate

*The state of Alaska requires each employees' occupational code be included when filing Quarterly Reports as well as each employees' geographic code. You will need to include the SOC and geographic code for each employee in our system in order for us to process your reports correctly. To look up the risk classification, visit this link: <https://ini.wa.gov/insurance/rates-risk-classes/risk-classes-for-workers-compensation/risk-class-lookup#/>; and to look up geographic codes, visit this link: <https://live.laborstats.alaska.gov/erg/geocodes.html>*