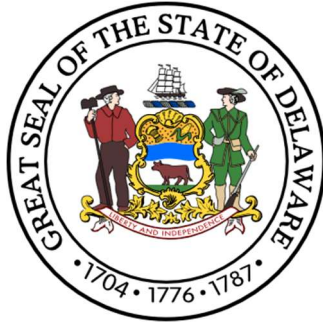


Delaware Taxes



NEW employers in Delaware, please follow steps 1 thru 4

EXISTING employers in Delaware, complete step 4 only

REVIEW step 3 if your business is within the city of Wilmington.

1. Register for your State Withholding Account number.

Please visit <https://onestop.delaware.gov/> Click the Get Started button underneath the Registration header and follow all the prompts. You should receive your account number and filing period dates within 10 days. If you have further questions please call **302-577-8779**.

2. Register for your Unemployment Tax Account number.

Please visit <https://onestop.delaware.gov/> Follow all prompts for registration. You should receive your number and your UI rate in 2-3 weeks. For further questions please call **302-761-8484**.

3. Register for your City of Wilmington Tax Account number.

This account number is unique to businesses that operate within Wilmington. This number is required to file for Earned Income tax as well as Head Tax. If you are a new employer within the city of Wilmington, Please fill out the application by following this link

<https://www.wilmingtonde.gov/home/showdocument?id=654> Mail the application to the address listed on the form to receive your Wilmington Account ID. You should receive your ID number in 5-10 business days by mail. For faster service you may apply in person. For further questions please call **302-576-2415**.

4. Provide tax ID numbers and applicable rates to Payroll City.

Please visit the American Payroll Association for more links to state taxing agencies.

<https://www.americanpayroll.org/news-resources/resource-library?>