

Arkansas Taxes



NEW employers in Arkansas, please follow steps 1 thru 3

EXISTING employers in Arkansas, complete step 3 only

Texarkana employers in Arkansas, read excerpt below

1. Register with the Arkansas Department of Finance and Administration

Register with the Arkansas Department of Finance and Administration to receive your DFA account ID at <https://atap.arkansas.gov/> Click on the new business registration tab, to first register your business with the state and obtain a tax account ID. Once you have your tax account ID, navigate back to the home page and click Sign Up. You should receive your DFA account ID and deposit schedule by mail in 1-2 weeks. If you have further questions please call **501-682-7290**.

2. Register for an Unemployment Tax Number

If you employ one or more workers in a calendar year or pay \$1000 or more to an employee in a quarter you will be liable for state unemployment tax. You will register for this at <https://www.workforce.arkansas.gov/Tax21/FirstTimeUserOption.aspx> This should take about 5 minutes to complete and you will receive a conformation email immediately.

3. Provide Tax ID numbers and applicable rates to Payroll City

Employees in Texarkana

If your business has employees who live in Texarkana, Arkansas, or who live in Texarkana, Texas and work in Texarkana, Arkansas, they qualify for an exemption from Arkansas withholding tax. If either of these scenarios applies to your business, please have each eligible employee complete form AR4EC(TX) available here

[https://www.dfa.arkansas.gov/images/uploads/incomeTaxOffice/AR4EC\(TX\).pdf](https://www.dfa.arkansas.gov/images/uploads/incomeTaxOffice/AR4EC(TX).pdf)

Any questions should be referred to the Arkansas Withholding Branch at **501-682-7290**.

Please visit the American Payroll Association for more links to state taxing agencies:

<http://www.americanpayroll.org/weblink/statelocal-wider/>